



## MINUTES

of a meeting of the **Executive** held on  
**Friday 31<sup>st</sup> July 2020 at 10.30am**  
 by ZOOM

<b>Executive</b>	Cllr J Butterfield MBE (President), Cllr P Morton (Chair), Cllr B Roberts, Cllr B Bertola, Cllr D Hainge, Cllr B Mcloughlin and Cllr L Edwards. Robert Robinson (Secretariat)
<b>Responsibilities</b>	To prepare the agenda for the main meetings, to consider governance in more detail, to make decision on matters which need to be completed before a full Association meeting.

**1. Present were:**

Cllr P Morton (chair), Cllr J Butterfield, Cllr B Roberts, Cllr D Hainge, Cllr B Mcloughlin and Robert Robinson (Secretariat)

**2. Apologies for absence:**

Apologies were received from Cllr B and Cllr L Edwards.

**3. Minutes of the last Executive Meeting**

The meeting considered and approved the minutes of the last meeting.

**4. Actions from last meeting**

The meeting considered and noted the actions taken since the last meeting:

No	Item	Status
1	Inform membership of AGM changes.	Completed
2	Post on web site new membership application form.	Completed
3	Post annual accounts on the web site.	Completed
4	Progress Rail Liaison Committee as per proposal at appendix A of agenda.	Started
5	Post future plan 2020-2025 on web site for consultation with membership.	Completed
6	Continue with monthly updates on web site for members.	Completed
7	Archives to National Library of Wales	On hold due to Covid 19 restrictions
8	Seek a North and Mid Wales Minister dedicated to those areas via an approach to Welsh Government. A meeting being held with a senior Welsh Government Officer.	Meeting with senior civil servant to be arranged when coronavirus restrictions allow.



## **5. Financial Report**

The meeting considered the financial report.

- a) The current bank account balance is £5,950.
- b) Annual membership fees have been invoiced and are being received, many will be reflected in the next bank statement (many paid by BACS).

## **6. Next quarterly meeting**

The meeting considered the next quarterly meeting with the Covid 19 restrictions in place:

### **i) October Quarterly Meeting**

There are very few venues available at this time. No doubt at the September Executive Meeting it will become more clear as to what facilities might be available and what restrictions may still be in place.

In any event a Full Quarterly Meeting is to be held on 23<sup>rd</sup> October 2020 via Zoom with a 'white board' facility included.

The Secretary is to arrange to set up a Full Zoom Service at £120 pa for future meetings.

### **ii) Notice of election of a Vice Chair with nominations received in advance as per the constitution.**

The meeting confirmed that a Vice Chair will be elected as and when the Association can meet together in person. It is hoped that this will be on 23<sup>rd</sup> October 2020.

## **7. North Coast Main Line Railways**

The meeting considered the following:

### **i) Progress towards a North Wales Rail Liaison with TFW.**

A discussion took place around the best way forward to create a rail liaison arrangement for the Association including further consideration of the current plan being put forward.

Some of the concerns about the current plan were around the numbers who could potentially attend meetings, the affect on the main Association and the potential cost implications.

After discussion the following was agreed:

- a) The Secretary is to attend a Rail Conference on 16<sup>th</sup> September.
- b) The Secretary to seek a place for the Association on the County North Coast Rail group.
- c) The Secretary to prepare a draft plan for consideration for a liaison group within the Association.



- ii) **The new trains proposed and if the Association wishes to make representations at this time. (seating, toilets and frequency of trains)**  
A letter is to be sent to both Welsh Government and TFW about the concerns relating to seat capacity, doors and platforms and toilet provision on the proposed new trains for North Wales in 2022.
- iii) **The stations with short platforms (closed for time being) and their re-opening.**  
The meeting noted the smaller stations closure while Covid 19 restrictions apply.
- iv) **A meeting in September on railway matters for which there is a charge**  
A meeting has been noted which is taking place on 16<sup>th</sup> September about Wales Transport Strategy including railways with an £80 charge for those attending. The Secretary is to arrange to attend this conference. Cllr J Butterfield will provide details of the conference to the Secretary.

## **8. Consultations**

- (i) The meeting noted the response sent to Welsh Government on the Transport Scoping Policy for Wales. Members were consulted with support gained for the document submitted.
- (ii) The meeting noted a new consultation received from Welsh Government regarding plastics – the Secretary was asked to prepare a response for consideration by members.

## **9. Future Plan 2020-2025 for the Association**

The draft plan had been published on the web site and members informed by email. The consultation has been completed with comments received. There was support for the plan in its current form.

The meeting considered the plan and agreed that it should now go forward for formal approval at the first Full Quarterly Meeting of the Association.

## **10. Covid 19 and Town/Community Council Finances**

The meeting considered share the effect on Local Council budgets due to the Covid 19 restrictions and to consider if there is any representations that the Association can make to help. This might well relate to Councils have income from Civic Halls, Markets etc and which has been affected.

After discussion it was agreed that the Secretary should write to Welsh Government seeking advice on what financial support is available to Town and Community Councils.



### **11. Membership application form**

The meeting noted the application for membership form as circulated by the Chair. The form presented was agreed subject to removing the question relating to 'previous membership'.

The Chair and Secretary will prepare the final version for the web site.

### **12. Dates for 2020-2021 Meetings**

The meeting considered the suggested dates for the 2020-2021 meetings of the Association (subject to Covid 19 restrictions):

#### **Quarterly Meetings**

Friday 23<sup>rd</sup> October 2020 To be held by Zoom.

Friday 22<sup>nd</sup> January 2021

Friday 23<sup>rd</sup> April 2021

Friday 26<sup>th</sup> July 2021 at Connah's Quay

Meetings start at 10.30am

#### **Executive Meetings**

Friday 25<sup>th</sup> September 2020 To be held by Zoom.

Friday 11<sup>th</sup> December 2020

Friday 12<sup>th</sup> March 2021

Friday 11<sup>th</sup> June 2021

All Executive Meetings are held at Rhyl Town Council Offices at 10.30am

### **13. Speakers progress**

The meeting noted that the following are the next three speakers for future meetings to be arranged after Covid 19 restrictions are relaxed.

North Wales NHS

Salvation Army

Fields in Trust

### **14. Dates of future meeting**

The meeting noted the date of the next meeting as 25<sup>th</sup> September 2018 by Zoom.

### **15. Actions to be taken forward**

Actions to be taken forward following the meeting are attached at appendix A.



**APPENDIX A**

**ACTIONS FROM THE EXECUTIVE MEETING HELD ON 31<sup>st</sup> July 2020**

No	Item	Action	By
1	Minutes	To be circulated and published on the web site.	RAR
2	Zoom	The Secretary to arrange for the Full Zoom Package at £119pa. Also to include a white board on the home page for use at Zoom Meetings.	RAR
3	Membership Form	To be posted on the web site as per agreed format.	RAR
4	TFW Trains	Letter to be sent regarding toilets and seating on new trains.	RAR
5	Rail Conference	The Secretary is to seek a place at the rail conference to be held on 16 <sup>th</sup> September 2020	RAR
6	North Coast Rail Liaison	A plan for a group within the Association Membership is to be prepared following the rail conference and the response from the County Councils and their rail liaison arrangements.	RAR
7	North Coast Rail Liaison	The Secretary to seek to secure a place on the County Rail Liaison Group.	RAR
8	Future Plan	The final plan was agreed by the Executive, this is to be presented for final approval by the next quarterly meeting.	RAR
9	Continue with monthly updates on web site for members.	Continue with monthly updates on web site for members.	RAR
10	Archives to National Library of Wales	Archives to National Library of Wales	RAR
11	Seek a North and Mid Wales Minister dedicated to those areas via an approach to Welsh Government. A meeting being held with a senior Welsh Government Officer.	Seek a North and Mid Wales Minister dedicated to those areas via an approach to Welsh Government. A meeting being held with a senior Welsh Government Officer when Covid 19 restrictions allow.	RAR
12	Dates for future meetings	To be emailed to members and posted on the web site.	RAR