



MINUTES

of a meeting of the **Executive** held on
Friday 13th March 2020 at 10.30am
 in the Rhyl Town Council Offices

Executive	Cllr P Morton (Chair), Cllr J Butterfield, Cllr B Roberts, Cllr B Bertola, Cllr D Hainge, Cllr B Mcloughlin and Cllr L Edwards. Robert Robinson (Secretary/Treasurer)
Responsibilities	To prepare the agenda for the main meetings, to consider governance in more detail, to make decision on matters which need to be completed before a full Association meeting.

1. Record of attendance

Present were	Cllr P Morton (Chair), Cllr J Butterfield, Cllr B Roberts, Cllr B Bertola, Cllr D Hainge, Cllr B Mcloughlin and Cllr L Edwards. Robert Robinson (Secretary/Treasurer)
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2. Minutes of the last Executive Meeting

The meeting approved the minutes of the last meeting.

3. Financial Report

The meeting considered a financial report.

- a) Bank accounts and spread sheet will be issued with these minutes.
(see appendix A)
- b) The audit for year to 31st March 2019 has been completed and signed off.
- c) The bank signatories have now been completed with Lloyds. The two signatories at present are Cllr B Bertola and Robert Robinson.

There to be some additional signatories to be agreed and added.

4. Membership

The meeting considered a membership drive for the ensuing year as set out in the paper at appendix B.

This approach was **APPROVED** and is to be implemented by the Secretary.



Welshpool Town Council has approached the Chair about possibly re-applying for membership. A membership form is to be posted on the web site and the Chair can then inform them of its availability. However, it was recorded that any application for membership may not be accepted if it is conditional.

It was noted that Ruddlan Town Council had not renewed its membership for 2020.

5. The Quarterly Meeting (24th April)

The Executive **AGREED** that due to the virus outbreak and national concern that this meeting is to be cancelled. However the secretary will issue an update to each member including the following:

a) Update on Rail Liaison Committee for North Wales

The secretary has a meeting with TFW and other rail industry members where it is hoped the above can progress. There is still concern over the 5.18 ex Holyhead service not stopping at many of the North Wales Stations.

b) Update on Climate Change

A speaker on the Welsh Government position is to be arranged for later in the year.

c) Local Government Bill

The Local Government Bill is now progressing to approval. A copy will be posted on the web site with notes from the secretary.

d) Hospitals in North Wales

The Hospital Trust is attending the July Annual Meeting.

e) Update on Minister for North Wales

The Minister has written to the secretary confirming that a senior official will meet with the Association to consider this subject.

f) Climate Change

The notes from the Clean Air Act and Climate Change Conference are to be added to the web site.

g) Business Rates

The paper on this subject to be posted on the web site for comments.

h) Council Tax

The paper on this subject to be posted on the web site for comments.



i) Homeless

A paper was put forward as a motion regarding homelessness and the veterans. The paper is to be published on the web site and a members vote held seeking support for the motion.

6. Speakers progress

North Wales NHS – booked for the July meeting.

Salvation Army – not yet booked.

Fields in Trust – were booked for the April Meeting (will now be transferred to next year)

Climate Change – to be arranged for October meeting.

7. Chairs end of term gift

The end of term gift to the outgoing chair was historically a round wooden plaque with a glass gavel upon it. The company making these has ceased trading and a replacement company will cost £200-250 for the same item.

A paper was issued with various alternatives. It was **AGREED** that the outgoing chair should choose from a range of gifts to be engraved at the end of their term. A copy of the choices is attached at appendix C.

8. Dates of future meeting

Quarterly - Friday 17th July 2020 at Connah's Quay Civic Halls`

Executive – Friday– 1th June 2020 Rhyl Town Council

The Llandudno College will be cancelled for the April meeting but approached for the October meeting of the Association.

9. Actions to be taken forward

Action:
Complete updates for web site in place of April meeting.
Archives to be placed in the Library of Wales
Motion regarding homeless veterans to be posted on web site with vote.
Seek a North and Mid Wales Minister dedicated to those areas via an approach to Welsh Government. A meeting being held with a senior Welsh Government Officer.
Prepare a paper for the next meeting on Council Tax and Business Rates and the alternatives and publish on web site for comment.
Publish on web site a membership application form.



APPENDIX A

NORTH & MID WALES ASSOCIATION OF LOCAL COUNCILS													
	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	OVERALL
ANNUAL ACCOUNTS YEAR TO 31.3.2020													
INCOME													
Membership & Meals	256.00	16.00	0.00	96.00	194.00	96.00	100.00	0.00	0.00	693.00	280.00	0.00	1731.00
Interest													0.00
Debtors													0.00
Other											100.00		100.00
TOTAL	256.00	16.00	0.00	96.00	194.00	96.00	100.00	0.00	0.00	693.00	380.00	0.00	1831.00
COSTS													
Meals	1030.16							366.45		528.00			1924.61
Expenses													0.00
Administration									100.00	200.00	100.00		400.00
Bank charges													0.00
Gavel													0.00
Web hosting													0.00
Web site													35.00
Translation													0.00
Other	1030.16	0.00	0.00	0.00	0.00	0.00	0.00	366.45	100.00	88.01	100.00	0.00	2447.62
TOTAL	1030.16	0.00	0.00	0.00	0.00	0.00	0.00	366.45	100.00	88.01	100.00	0.00	2447.62
BALANCE	-774.16	16.00	0.00	96.00	194.00	96.00	100.00	-366.45	-100.00	-158.01	280.00	0.00	-616.62
BANK													
Start	6599.30	5825.14	5841.14	5841.14	5937.14	6131.14	6227.14	6327.14	5960.69	5860.69	5702.68	5982.68	-
End	5825.14	5841.14	5841.14	5937.14	6131.14	6227.14	6327.14	5960.69	5860.69	5702.68	5982.68	0.00	-
Balance	774.16	-16.00	0.00	-96.00	-194.00	-96.00	-100.00	366.45	100.00	158.01	-280.00	5982.68	-

**APPENDIX B****Membership Drive****Introduction**

Currently the Association has 28 regular members.

It would good if the Association could increase membership by another 7 Councils to make it 35.

A schedule of current members is set out here:

Abergele Town Council	Llanfair Caereinion Town Council
Argoed Town Council	Llandudno Town Council
Bangor City Council	Llanasa Town Council
Bagillt Community Council	Llanfairfechan Town Council
Bay of Colwyn Town Council	Llandrinio and Arddleen Community Council
Broughton and Bretton Community Council	Llandysilio Community Council
Buckley Town Council	Meinai Bridge Town Council
Caerswys Town Council	Penmaenmawr Town Council
Caia Park Community Council	Prestatyn Town Council
Connah's Quay Town Council	Rhyl Town Council
Conwy Town Council	Ruthin Town Council
Denbigh Town Council	Shotton Town Council
Flint Town Council	St Asaph City Council
Hawarden Community Council	Towyn and Kinmell Bay Town Council
Holywell Town Council	

Facebook

In today's world face-book and other social media is often a good way to communicate.

Web Site

The web site has information on the Association and is a good way to publish information in the public domain.



Booklet with information

The booklet of information is another method of contacting councils.

Suggested way forward

Several ways should be taken on board and not just one single method such as:

- i) A publication is prepared that can be printed in paper form and posted on the web site and on social media.
- ii) Ensure full details are on the Web Site.
- iii) Set up a Facebook Page.
- iv) Press releases to local papers and news web sites.
- v) The booklet in paper form can be available if required.

R A Robinson
March 2020.



APPENDIX C

