



AGENDA

for a meeting of the **Executive** to be held on
Friday 13th March 2020 at 10.30am
 in the Rhyl Town Council Offices

Executive	Cllr P Morton (Chair), Cllr J Butterfield, Cllr B Roberts, Cllr B Bertola, Cllr D Hainge, Cllr B Mcloughlin and Cllr L Edwards. Robert Robinson (Secretary/Treasurer)
Responsibilities	To prepare the agenda for the main meetings, to consider governance in more detail, to make decision on matters which need to be completed before a full Association meeting.

1. Record of attendance

To record a record of attendance.

2. Declarations of interest

To record and declarations of interest.

3. Minutes of the last Executive Meeting

To approve the minutes of the last meeting. (see attached A)

4. Financial Report

To consider a financial report.

- a) Bank accounts and spreadsheet.
- b) Audit for year to 31st March 2019.

5. Membership

To consider a membership drive for the New Year.
 See attached paper at appendix B.

6. Agenda for the Annual Meeting and Quarterly Meeting (24th April)

To consider the agenda for the next quarterly meeting. (see attached at C)

7. Consultation on the Clean Air Act

To consider a paper on the new Clean Air Act for Wales.

8. Speakers progress

North Wales NHS
 Salvation Army
 Fields in Trust

9. Dates of future meeting

Quarterly - Friday`
 Executive – Friday– Rhyl Town Council



MINUTES

Appendix A

for a meeting of the **Executive** held on
Friday 13th December 2019 at 10.30am
 in the Rhyl Town Council Offices

Executive	Cllr P Morton (Chair), Cllr J Butterfield, Cllr B Roberts, Cllr B Bertola, Cllr D Hainge, Cllr B Mcloughlin and Cllr L Edwards. Robert Robinson (Secretary/Treasurer)
Responsibilities	To prepare the agenda for the main meetings, to consider governance in more detail, to make decision on matters which need to be completed before a full Association meeting.

10. Record of attendance

Present were	Cllr P Morton (Chair), Cllr J Butterfield, Cllr B Roberts, Cllr B Bertola, Cllr L Edwards and Robert Robinson (Secretary/Treasurer)
Apologies for absence	Cllr D Hainge and Cllr B Mcloughlin

11. Declarations of interest

There were no recorded declarations of interest.

12. Minutes of the last Executive Meeting

The meeting approved the minutes of the last meeting.

13. Secretariat

The meeting noted that R A Robinson accepted the agreement to act as secretariat with expenses paid of £1,200 (paid £100 per month) from 1st November 2019.

14. Elections

The meeting considered the actions required to appoint a Chair for the period to the next Annual Meeting and the following was agreed:

- i) The next quarterly meeting to be asked to confirm the appointment of Cllr Peter Morton as Chair until the Annual Meeting 2021.
- ii) The next quarterly meeting to be asked to agree to the post of Vice Chair being left vacant until the Annual Meeting in July 2020.



15. Financial Report

The meeting noted that the papers and records of the Association have been passed to the Secretariat.

- c) Bank accounts and spread sheets are to be reported on at the next quarterly meeting...
- d) The audit for year to 31st March 2019 is still to be completed. Frank Mullin (Welshpool local treasurer) is willing to complete the audit. This was agreed.
- e) The mandate for secretary expenses as agreed was signed by Brian Bertola.
- f) The cheque for payment to Holywell Town Council for the October 2019 meeting meals was signed by Brian Bertola.

16. Membership

The Executive is to consider a membership drive for the New Year.

The meeting noted that Welshpool Town Council has not withdrawn from the Association for the time being. The secretariat is to draft a letter for the Chair to sign saying thank you for all the support given by the Council and Staff at Welshpool Town Council.

17. Agenda for the Annual Meeting and Quarterly Meeting 17th January 2020

The meeting considered the agenda for the next quarterly meeting.

The Agenda is to be altered to accommodate the discussions as follows:

- North Coast Rail Liaison Committee
- Presentation on the Wales Strategic Policy for Wales
- Homeless (with rough sleeping figures audit presented including veterans)
- Town BIDS and balance of power

18. Consultations

The following papers are to be posted on the web site for comment:

- Constitution
- Standing Orders
- Local Government Elections (Wales) Bill
- Health and Safety statement



19. North Coast Rail Issues

Concern was expressed over the rail service along the North Coast. Mid Wales has a Liaison Committee (see www.shrewsburyaberystwythrailway.org.uk) - this group meetings 4 times a year and has a direct relationship with Transport for Wales, Network Rail, British Transport Police and the Welsh Government. The meeting agreed to propose to the next meeting a similar group for the North Wales lines. The cost of a web site would be £275 and the annual cost £160. The liaison group would come under the umbrella of the Association.

20. Local Government Elections (Wales) Bill

The consultation regarding the above was considered. The agreed copy is to be posted on the web site for comment and members informed it is there.

21. Constitution and Standing Orders

The new constitution and standing orders are to be presented to the Annual Meeting for approval in July 2020. This is to be posted on the web site for comment.

22. Dates of future meeting

Quarterly Meetings

24th April 2020	Llandudno Town Council (agreed to replace the Welshpool venues).
17th July 2020	Connah's Quay Civic Halls

Executive Meetings

12th June 2020

All Executive Meetings are held at Rhyl Town Council Offices.

**APPENDIX B****Membership Drive****Introduction**

Currently the Association has 28 regular members.

The 'ins and outs' over the last few years are:

Joining	Leaving
Menai Bridge Baguilt	Llangollen Welshpool

It would good if the Association could increase membership by another 7 Councils to make it 35.

A schedule of current members is set out here:

Abergele Town Council	Llanfair Caereinion Town Council
Argoed Town Council	Llandudno Town Council
Bangor City Council	Llanasa Town Council
Bagillt Community Council	Llanfairfechan Town Council
Bay of Colwyn Town Council	Llandrinio and Arddleen Community Council
Broughton and Bretton Community Council	Llandysilio Community Council
Buckley Town Council	Meinai Bridge Town Council
Caerswys Town Council	Penmaenmawr Town Council
Caia Park Community Council	Prestatyn Town Council
Connah's Quay Town Council	Rhuddlan Town Council
Conwy Town Council	Rhyl Town Council
Denbigh Town Council	Ruthin Town Council
Flint Town Council	Shotton Town Council
Hawarden Community Council	St Asaph City Council
Holywell Town Council	Towyn and Kinmell Bay Town Council

Facebook

In today's world face-book and other social media is often a good way to communicate.



Web Site

The web site has information on the Association and is a good way to publish information in the public domain.

Booklet with information

The booklet of information is another method of contacting councils.

Suggested way forward

Several ways should be taken on board and not just one single method such as:

- i) A publication is prepared that can be printed in paper form and posted on the web site and on social media.
- ii) Ensure full details are on the Web Site.
- iii) Set up a Facebook Page.
- iv) Press releases to local papers and news web sites.
- v) The booklet in paper form can be available if required.

R A Robinson
March 2020.



APPENDIX C

AGENDA

for the Quarterly Meeting of the Association to be held on
Friday 24TH April 2019 at 10.30am
at The Technical College Llandudno

1. Welcome by the Mayor of Llandudno

To receive a welcome from Cllr Ellie Chard Mayor of Rhyl Town Council

2. Housekeeping

To note fire exits, toilets and any tests for the day.

3. Fields in Trust

To receive a representative from Rhodri Edwards on the benefits of putting any playing fields and open spaces into the 'Fields in Trust' scheme.

4. Record of attendance

To record attendance and any apologies for absence.

5. Declarations of interest

A time for members to declare any relevant interests with regards to any item on the agenda.

6. Secretariat

To receive an update on the Administration Management of the Association.

To complete email address list for the secretary.

7. Minutes of the last Meeting

To consider and approve the minutes of the last quarterly meeting. See appendix 1.

**8. Actions from the last meeting**

To consider a report on actions to be taken forward from the last meeting:

To invite a senior civil servant or Minister to meet with the Association on the subject of the homeless.	Report at meeting.
To post the Sleep Rough Report on the web site.	Completed
Archives to be placed in the Library of Wales	Being arranged
Contact to be made with NALC to seek association membership	Report at meeting.
Seek a North and Mid Wales Minister dedicated to those areas via an approach to Welsh Government.	Letter sent and reply received.
Prepare a paper for the next meeting on Council Tax and Business Rates and the alternatives.	Completed

8. Financial Report

To consider an update on the finances of the Association.

9. Executive Meeting Minutes

To consider the minutes of the Executive Meeting. See appendix 2.

10. Homeless

To consider any items related to this subject which is a standing item on the agenda.

11. Business Rates

To consider a report on the Ministers response to the Associations letter.

12. Council Tax

To consider a report on the Ministers response to the Associations letter.

13. Clean Air Act for Wales

To consider the implications of the latest legislation proposed for the Clean Air Act.

14. Hospital updates

To consider an update on the hospital services from:

North Wales

Mid Wales



15. Rail updates

To consider an update on Transport for Wales and rail services in North and Mid Wales.

16. Any other business

Any other business notified to the Chair or Secretary prior to the start of the meeting.

17. Dates for future meetings

To note the dates for future meetings as follows:

Quarterly Meetings

17th July 2020

Connah's Quay Civic Halls

Executive Meetings

12th June 2020

All Executive Meetings are held at Rhyl Town Council Offices.

All meetings commence at 10.30am