

WELSHPOOL AREA GROUP

Health & Safety Policy Statement:

The organisations members and others must recognise their duties under the Health and Safety at Work etc Act 1974 and the accompanying protective legislation.

They must endeavour to meet the requirements of this legislation so as to ensure that they maintain a safe and healthy environment.

All Members & others must be informed of their responsibilities to ensure they take all reasonable precautions, to ensure the safety, health and welfare of those that are likely to be affected by the group's activities.

The Club as far as is reasonably practicable, has the duty to ensure the following:

- To provide and maintain a safe environment, safe systems and activities, safe equipment and a healthy and safe operational environment.
- To ensure that hazards are identified and regular assessments of risks are undertaken.
- To provide information, instruction and training as is necessary to ensure members and visitors are assured of a safe and healthy environment.
- To promote the awareness of health and safety and encouraging health and safety best practice throughout the group's activities.
- To provide access to adequate first aid facilities, telephone and qualified first aider at all reasonable times
- To record any injuries or accidents sustained during any group's activity or whilst on the premises hired.
- To undertake regular, recorded risk assessment of the Cub's premises used and all activities undertaken by the group.
- To ensure The group is taking the appropriate protective and preventative measures.
- The Group has a duty to satisfy itself that any premises it hires must be assessed from time to time as being in effect, fit for purpose

As a Club Member or visitor you have a duty to:

- Take reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.
- Co-operate with the group on health and safety issues.
- Correctly use all equipment provided by the group.
- Not interfere with or misuse anything provided for your health, safety or welfare.

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SAFETY OFFICER: Chair

FIRST AID: Location of first aid facilities: To be available at all venues
Location of defibrillator: As per hired buildings

Nominated person for maintaining First Aid supplies: The building owners

FIRST AIDERS: R Robinson

Mobile telephones will be available during all meetings.

Risk assessments have been carried out by the secretary who have issued the following brief instructions/notes:-

Avoidance of slips and falls during activities.

- Members and visitors should keep internal floors clean, and clear of unnecessary paraphernalia that might cause an accident.
- Members and others are instructed to take care on walkways, steps and surrounds and special care when in car park areas.
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Incorrect use of electrical and other equipment.

- Competent, persons maintain all fixed and portable electrical equipment.
- Members and others must take care when using electrical equipment and ask a competent person if they are not sure.
- Members and others should not use damaged or suspect equipment; it should be reported immediately to the group's officials.

Incorrect lifting moving and stacking equipment.

- Members and others and others MUST NOT LIFT beyond their capacity.
- Assistance should be sought when lifting, moving heavy furniture or other equipment.

Avoiding the risk of fire.

- Members and others and others are instructed and must conduct their activities in a way to minimize the risk of fire; they have a duty to report immediately any fire, smoke, or potential fire hazards.
- Members and others are instructed in Fire Emergency procedures, exit routes and assembly points.
- Fire fighting equipment is installed and maintained by specialist contractors.

Facilities

- All venues should have disabled facilities such as ramps, toilets etc.

R A Robinson

Date: Revised - November 2019