



AGENDA

For the Annual Meeting held on Friday 20th July 2018
at 10.30am at The Civic Halls Connah's Quay

1. Welcome by the Chair of Connah's Quay Town Council

To receive a welcome from the Chair of Connah's Quay Town Council.

2. Notice of the meeting

To note the notice of the meeting.

3. Record of attendance

To complete the record of attendance and record apologies for absence.

4. Minutes of the last meeting (see appendix A)

To approve the minutes of the last Annual General Meeting of the Association.

5. Chairs end of year report

The outgoing Chair to address the meeting.

6. Election for Chair (see separate pack)

To elect the Chair for the ensuing year. See attached nominations and resumes.

7. Presentation of Gavel

The new Chair to present a Gavel to the outgoing Chair.

8. Election of Vice Chair (see separate pack)

To elect a Member as Vice Chair for the ensuing year. See attached nominations and resumes.

9. Election of Secretary and Treasurer

To elect a Secretary/Treasurer for the ensuing year.



10. Election of the Executive

To Elect an Executive as follows:

- The President
- Immediate past Chair
- Chair and Vice Chair
- Secretary
- 4 other Members

11. Financial (see appendix B)

To consider the annual accounts prior to audit.

To consider a payment to Welshpool Town Council towards administration costs of £400 for the year to 31.7.2018.

12. Auditors

To confirm the appointment of Auditors.

13. Assistant Secretaries

To approve three assistant secretaries for the ensuing year

14. Subscriptions and meal cost for year to July 2019

To consider the recommendation from the Executive to leave fees and lunch costs: The following are suggested for the ensuing year.

Current membership fee	2017-8	2018-9
Larger Council	£80	£85
Medium Council	£55	£60
Smaller Council	£40	£45
Meals	£16	£16.50



16. Dates for meetings during the ensuing year

Quarterly Meetings

Friday 26th October 2018 Bay of Colwyn Town Council
Friday 18th January 2019 Llandudno Town Council
Friday 19th April 2019 Welshpool Town Council
Friday 19th July 2019 the Civic Halls of Connah's Quay.
All meetings start at 10.30am

To consider venues for the October, January and April meetings.

Executive Meetings

Friday 21st September 2018
Friday 7th December 2018
Friday 8th March 2019
Friday 7th June 2019

10.30am start in all cases. Meetings held at Rhyl Town Council



APPENDIX A

MINUTES

Of the Annual Meeting
held on Friday 14th July 2017
at 10.30am at
The Civic Halls Connah's Quay

Attendance Record

Council	Present	Apologies
Officers	Cllr B C Roberts (Chair) Robert Robinson (Secretary)	Cllr H Meredith (Vice Chair) Cllr Joan Butterfield (President)
ABERGELE TOWN COUNCIL	Cllr Richard Waters Cllr S Jones-Roberts	
ARGOED COMMUNITY COUNCIL	Cllr J Holiday	
BANGOR CITY COUNCIL	Cllr D Hainge I Jones Town Clerk	Cllr I James
BAGILLT COMMUNITY COUNCIL	Cllr C R Williams	
BAY OF COLWYN TOWN COUNCIL	Cllr J Pearson Cllr B Barton Cllr P Richards	Tina Earley Clerk
BUCKLEY TOWN COUNCIL	Cllr A Woolley Cllr Blondek	
CAERWYS TOWN COUNCIL	Cllr L Edwards	
CAIA PARK COMMUNITY CONCIL		
CONNAH'S QUAY TOWN COUNCIL	Cllr C Risley Cllr P Atridge Cllr E Faulkner Cllr P Davies S Goodrum (Clerk)	
CONWY TOWN COUNCIL	Cllr S Barber Bailey Cllr H Roberts	
DENBIGH TOWN COUNCIL	Cllr R Tickle	
FLINT TOWN COUNCIL	Cllr A Loveridge	



HAWARDEN COMMUNITY COUNCIL	Cllr A Diskin	
HOLYWELL TOWN COUNCIL	Cllr J Baker Cllr Karin Davies Cllr P Johnson Cllr D Phelan	
LLANFAIR CAEREINION TOWN COUNCIL		Viki Griffiths Clerk
LLANDUDNO TOWN COUNCIL	Cllr M Lyon	
LLANASA TOWN COUNCIL		Cllr S Harms
LLANFAIRFECHAN TOWN COUNCIL		
LLANDRINO & ARDLEEN COMMUNITY COUNCIL		C Davies (Clerk)
LLANDYSILIO COMMUNITY COUNCIL		C Davies (Clerk) Cllr Frances Buckingham
LLANGOLLEN TOWN COUNCIL		
MENAI BRIDGE TOWN COUNCIL	Cllr D M Davies	
PENMAENMAWR TOWN COUNCIL	Cllr M Baines Mel Ab-Owain Town Clerk	
PRESTATYN TOWN COUNCIL		
RHUDDLAN TOWN COUNCIL		
RHYL TOWN COUNCIL	Cllr J Chamberlain-Jones Cllr A James G Nickels Clerk	
RUTHIN TOWN COUNCIL	Cllr S L Beach Cllr K Allsorp-Robson	
SHOTTON TOWN COUNCIL	Cllr D Mickle	
ST ASAPH CITY COUNCIL		
TOWYN AND KINMELL BAY TOWN COUNCIL	Cllr B McLoughlin Cllr M Jones	
WELSHPOOL TOWN COUNCIL	Cllr H Chave Cllr F Veenstra	Cllr Y Owens Cllr D Senior

1. Welcome by the Chair of Connah's Quay Town Council

The meeting received a welcome from the Chair of Connah's Quay Town Council.

2. Notice of the meeting

The meeting accepted the notice of the meeting.



3. Minutes of the last meeting

The meeting approve the minutes of the last Annual General Meeting of the Association.

4. Chairs end of year report

The outgoing Chair addressed the meeting. A copy of his report is kept on file.

5. The past year

The meeting recorded the sad loss of the following members during the year – Cllr Ann Holloway, Cllr Trefor Jones and Cllr Ray Bartley.

6. Election for Chair

The meeting agreed that due to the illness of Cllr Hazel Meredith that she should remain vice chair for the ensuing and that the current Chair be asked to serve another year.

The meeting elected Cllr Brian Roberts as Chair and Cllr Hazel Meredith as Vice Chair.

7. Presentation of Gavel

The Gavel is to be presented at the 2018 AGM with the inscriptions to cover both years of service.

8. Election of Secretary and Treasurer

The meeting elected Robert Robinson Town Clerk of Welshpool as Secretary/Treasurer for the ensuing year.

9. Election a President

The meeting elected a President for the period July 2017 to July 2022.

The information and voting papers were issued at the meeting.

The meeting elected Cllr Joan Butterfield as President for the period 2017 to 2022.

10. Election of the Executive

The Executive was elected as follows:

The President – Cllr J Butterfield

Chair – Cllr B Roberts

Vice Chair – Cllr H Meredith

Secretary – Robert Robinson

Other Members:

Cllr D Hainge

Cllr H Chave

Cllr B McLoughlin

Cllr Richard Waters

Cllr B Barton

Cllr Michael Davies

**11. Financial Report**

The meeting considered the annual accounts prior to audit.

The meeting approved and accepted the annual accounts.

The Secretary will arrange for the Executive to be cheque signatory's for the ensuing year.

12. Auditors

The meeting confirmed the appointment of Auditors as T Renshaw and D Cox.

13. Assistant Secretaries

The meeting approved assistant secretaries for the ensuing year as follows:

Ian Jones

Tina Earley

14. Subscriptions and meal cost for year to July 2018

The meeting considered the recommendation from the Executive not to increase fees and lunch costs but to keep them as per last year as follows:

	Current
Larger Council	£80
Medium Council	£55
Smaller Council	£40
Meals	£16

The meeting approved the recommendation.

15. Date for next meeting

The meeting considered the meeting dates and venues as follows:

Quarterly Meetings

Friday 27th October 2017 - Holywell

Friday 19th January 2018 – Bay of Colwyn

Friday 20th April 2018 - Welshpool

Friday 20th July 2018 the Civic Halls of Connah's Quay.

All meetings start at 10.30am

Executive Meetings

Friday 22nd September 2017

Friday 8th December 2017

Friday 9th March 2018

Friday 8th June 2018

10.30am start in all cases. Meetings held at Rhyl Town Council Offices.



APPENDIX B

ANNUAL ACCOUNTS

NORTH & MID WALES ASSOCIATION OF LOCAL COUNCILS		ANNUAL ACCOUNTS YEAR TO 31.3.2018												OVERALL												
		APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH													
INCOME	Membership & Meals	190.00		144.00	334.00							288.00	16.00	16.00	432.00									1420.00		
	Interest																								0.00	
	Debtors																								0.00	
	Other																								0.00	
	TOTAL	190.00	0.00	144.00	334.00	0.00	0.00	288.00	16.00	16.00	432.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1420.00		
COSTS	Meals		759.00					528.00	671.00												912.15				2870.15	
	Expenses																								0.00	
	Administration																								360.00	
	Bank charges								360.00																0.00	
	Gavel																								0.00	
	Web hosting																								0.00	
	Web site																								0.00	
	Translation																								0.00	
	Other																								0.00	
	TOTAL	0.00	759.00	0.00	0.00	0.00	528.00	1031.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	912.15	0.00	0.00	0.00	3230.15	
	BALANCE	190.00	-759.00	144.00	334.00	0.00	-528.00	-743.00	16.00	16.00	432.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	-912.15	0.00	0.00	0.00	-1810.15	
BANK	Start	7710.45	7900.45	7141.45	7285.45	7619.45	7619.45	7091.45	7091.45	6348.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	5900.30
	End	7900.45	7141.45	7285.45	7619.45	7619.45	7091.45	6348.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	6364.45	5900.30
	Balance	-190.00	759.00	-144.00	-334.00	0.00	528.00	743.00	0.00	0.00	-432.00	-16.00	-16.00	-16.00	-16.00	-16.00	-16.00	-16.00	-16.00	-16.00	-464.15	0.00	0.00	0.00	0.00	



**NORTH AND MID WALES ASSOCIATION
OF LOCAL COUNCILS**

Year to 31.3.2017

INCOME AND EXPENDITURE ACCOUNT

	2018
INCOME	
Membership & Meals	<u>1420.00</u>
Interest	<u>0.00</u>
Debtors	<u>0.00</u>
Other	<u>0.00</u>
TOTAL	<u>1420.00</u>
EXPENDITURE	
Meals	<u>2870.15</u>
Expenses	<u>0.00</u>
Administration	<u>360.00</u>
Bank charges	<u>0.00</u>
Gavel	<u>0.00</u>
Web hosting	<u>0.00</u>
Web site	<u>0.00</u>
Translation	<u>0.00</u>
Other	<u>0.00</u>
TOTAL	<u>3230.15</u>
BALANCE	<u>-1810.15</u>
BALANCE SHEET	
Assets	
General Funds	7710.45
Income/Expend Acct	-1810.15
Total	<u>5900.30</u>
Represented by	
Bank account	5900.30