



AGENDA

For the Quarterly Meeting of the Association to be held on
Friday 21st April 2017 at the The Royal Oak Welshpool

1. Welcome by the Mayor of Welshpool

To receive a welcome by the Mayor of Welshpool Town Council

2. Notice of the meeting

To receive the notice of the meeting.

3. Record of attendance

To record attendance and any apologies for absence.

4. Minutes of the last meeting

To approve the minutes of the last quarterly meeting (see appendix A)

5. Speaker for the meeting

To receive a presentation from the Remuneration Panel for Wales.

6. Actions taken since the last meeting

To receive a report on actions taken since the last meeting.

- i) Clarification on Fracking issues where cross borders are involved.
- ii) Publish Future Plan with alterations.
- iii) Place Recycling on the next agenda.
- iv) Organise the speakers for the next two meetings.

7. Financial Report

To receive a financial report. (see appendix B)

8. Executive

To receive the minutes of the Executive Meeting. (see appendix C)

9. Local Government Re-organisation

To consider an update on the Local Government Review and to consider the consultation on the white paper –Reforming Local Government (resilient and renewed).

10. Hospital update North and Mid Wales

To receive a short update each areas hospital situation.

11. Future Plan for the Association

To consider the final future plan for the Association as per the pack issued. (This has been on the Web Site for final comment).



12. Recycling and Fly Tipping

To consider the situation in each Member area with regards to household and recycling centres and the level of fly tipping experienced. (deferred from the last meeting).

13. Elections

To wish everyone all the best for the elections to be held on Thursday 4th May 2017.

14. Dates of future meetings

To note the dates of the next meetings.

Quarterly Meetings

Friday 14th July 2017 the Civic Halls of Connah's Quay.

All meetings start at 10.30am

Executive Meetings

Friday 9th June 2017

10.30am start in all cases. Meetings held at Rhyl Town Council Offices.



APPENDIX A

MINUTES

Of the Quarterly Meeting of the Association held on Friday 20th January 2017 at the Town Hall Colwyn Bay

Record of attendance:

Council	Present	Apologies
Officers	Cllr B C Roberts (Chair) Cllr H Meredith (Vice Chair) - part Cllr Joan Butterfield (President) Robert Robinson (Secretary & Treasurer) Elwyn Thomas Planning Aid Wales	
ABERGELE TOWN COUNCIL	Cllr R Waters	Cllr John A MacLennan
ARGOED COMMUNITY COUNCIL	R Hampson Jones Cllr D Jenkins	
BANGOR CITY COUNCIL	Cllr D Hainge I Jones Town Clerk	Cllr E Butler
BAGILLT COMMUNITY COUNCIL	Cllr C R Williams	
BAY OF COLWYN TOWN COUNCIL	Cllr J Davies Mayor Cllr J Pearson Deputy Mayor Cllr Lindsay Griffiths Cllr S Roy Tina Earley Town Clerk	
BUCKLEY TOWN COUNCIL		
CAERWYS TOWN COUNCIL		
CAIA PARK COMMUNITY CONCIL		
CONNAH'S QUAY TOWN COUNCIL	Cllr C Grainger Cllr P Attridge Cllr E Faulkner S Goodrum (Clerk)	
CONWY TOWN COUNCIL	Cllr H Roberts Cllr B Chapman Cllr V Maidmeld	
DENBIGH TOWN COUNCIL	Cllr R Tickle	Cllr M Bowe



FLINT TOWN COUNCIL	Cllr Terry Renshaw	L Jones Cllr David Cox
HAWARDEN COMMUNITY COUNCIL		
HOLYWELL TOWN COUNCIL	Cllr K Davies Cllr Phelan	C Pearce Town Clerk Cllr P York Cllr P Curtis
LLANFAIR CAEREINION TOWN COUNCIL		Viki Griffiths Clerk
LLANDUDNO TOWN COUNCIL	Cllr B Bertola Cllr T Davies	
LLANASA TOWN COUNCIL		
LLANFAIRFECHAN TOWN COUNCIL	Cllr E Shepherd Town Clerk	Cllr C Gell
LLANDRINO & ARDLEEN COMMUNITY COUNCIL		C Davies (Clerk)
LLANDYSILIO COMMUNITY COUNCIL		C Davies (Clerk) Cllr Frances Buckingham
LLANGOLLEN TOWN COUNCIL		
MENAI BRIDGE TOWN COUNCIL	Cllr A Davies	
PENMAENMAWR TOWN COUNCIL		
PRESTATYN TOWN COUNCIL	Cllr M Szaro	Nigel Acott Town Clerk
RHUDDLAN TOWN COUNCIL	Cllr M Kermode	Cllr S Gaskin
RHYL TOWN COUNCIL	Cllr A Simmons Cllr J Chamberlain Jones	
RUTHIN TOWN COUNCIL	Cllr H Williams Cllr K Hawkins	Cllr E Wynne Cllr A Roberts
SHOTTON TOWN COUNCIL		
ST ASAPH CITY COUNCIL	Cllr P G Morton	
TOWYN AND KINMEL BAY TOWN COUNCIL	Cllr B McLoughlin	
WELSHPOOL TOWN COUNCIL	Cllr A Bowen Cllr H Chave	Cllr N Morris



Before the meeting formally commenced:

The Chair informed the meeting of the sad passing of Cllr Berkley from Denbigh Town Council.

The Chair welcomed back Cllr Karen Davies.

The Chair also congratulated the President on her imminent special birthday.

3. Welcome by the Mayor of Bay of Colwyn Town Council

The meeting received a welcome by the Mayor of Bay of Colwyn Town Council.

4. Notice of the meeting

The meeting received the notice of the meeting.

3. Minutes of the last meeting

The meeting approved the minutes of the last quarterly meeting.

4. Planning Aid Wales

The meeting receive a presentation from the Planning Aid Wales – Elwyn Thomas. A copy of the presentation is posted on the web site.

There is to be a [Planning network for Community and Town Councils](#) based upon:

- Opportunity for Community and Town Councils to share good practice.
- Currently looking to include:
 - Dedicated website
 - Opportunities to share good practice
 - Discount to attend events
 - Discount for services

Various subjects relating to planning were shared including the concern about ‘Fracking’ where England approves but Wales does not approve of such practice. The Secretary is to clarify the situation where land is subject to ‘Fracking’ on the English side of the border but where it may affect land underground in Wales on a border situation.

5. Speakers for future meetings

The meeting was informed of speakers for future meetings as follows:

April 2017 – Welshpool – Remuneration Panel for Wales

July 2017 – Connah’s Quay – North Wales Police Commissioner

6. Actions taken since the last meeting

The meeting received a report on actions taken since the last meeting as follows:

i) Post Consultation to Web Site on Boundaries.

The consultation document was posted on the web site.



- ii) **Include an agenda item on Email and Paper Copies of Agenda/Minutes.**
This item is on the agenda of this meeting.
- iii) **Post Police presentation on Web Site.**
The Police presentation was posted on the Web Site.
- iv) **Prepare a Future Plan for the Association for comment.**
The future plan is on the agenda for discussion.

7. Financial Report

The meeting received the financial report.

8. Executive

The meeting received the minutes of the Executive Meeting.

9. Circulation of papers for meetings

The meeting considered the circulation of papers to members and agreed to adopt one of the three options listed below:

- a) To distribute all papers by email to Clerks and Officers for distribution among their own members.
- b) To distribute all papers in hard copy to Clerks and Officers for distribution among their own members.
- c) To distribute all papers by email to Clerks and Officers for distribution among their own members except where they have been specifically requested to be in hard copy.

Option C was adopted and is to be implemented for the April meeting.

10. Local Government Re-organisation

The meeting considered an update on the Local Government Review.

It is likely that a statement on Town and Community Councils will be made by Welsh Government in March 2017.

The meeting noted that a review of Town and Community Council boundaries is taking place in the spring (after the May elections) in both Ceredigion and Powys.

11. Rating Revaluation

The meeting received an update on the rating revaluation and to look at examples of assessments.

The meeting noted that it would be good practice to publicise the new RV's and ensure local business knows of their effects.



12. Hospital updates Mid Wales

- i) There was not new news on the North Wales Health Service.
- ii) The meeting received a short update on the Hospital situation involving Shrewsbury and Telford. The Minister has appointed an independent chair for the Commission to take things forward.

13. Future Plan for the Association

The meeting considered a future plan for the Association. There were various alterations which are now made to the issued plan. The alterations are marked in red. The plan is posted on the web site for final comment pending approval at the AGM in July 2017

14. Recycling

This item is to be placed on the next meeting's agenda.

15. Dates of future meetings

To note the dates of the next meetings.

Quarterly Meetings

Friday 21st April 2017 - Welshpool

Friday 14th July 2017 the Civic Halls of Connah's Quay.

All meetings start at 10.30am

Executive Meetings

Friday 10th March 2017

Friday 9th June 2017

10.30am start in all cases. Meetings held at Rhyl Town Council Offices.

16. Actions to be taken forward

The following actions are to be taken forward:

- v) Clarification on Fracking issues where cross borders are involved.
- vi) Publish Future Plan with alterations.
- vii) Place Recycling on the next agenda.
- viii) Organise the speakers for the next two meetings.



APPENDIX B

ANNUAL ACCOUNTS YEAR TO 31.3.2017											
	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER		
INCOME											
Membership & Meals	105.00	225.00		105.00	255.00	60.00		128.00	210.00		
Interest											
Debtors								844.00			
Other											
TOTAL	<u>105.00</u>	<u>225.00</u>	<u>0.00</u>	<u>105.00</u>	<u>255.00</u>	<u>60.00</u>	<u>0.00</u>	<u>972.00</u>	<u>210.00</u>		
COSTS											
Meals		479.60			495.00			592.00			
Expenses			23.75	157.70			441.75				
Administration				400.00							
Bank charges											
Gavel								65.00			
Web hosting											
Web site										40.00	
Translation											
Other											
TOTAL	<u>0.00</u>	<u>479.60</u>	<u>23.75</u>	<u>557.70</u>	<u>495.00</u>	<u>65.00</u>	<u>481.75</u>	<u>592.00</u>	<u>0.00</u>		
BALANCE	<u>105.00</u>	<u>-254.60</u>	<u>-23.75</u>	<u>-452.70</u>	<u>-240.00</u>	<u>-5.00</u>	<u>-481.75</u>	<u>380.00</u>	<u>210.00</u>		
BANK											
Start	6815.50	6920.50	6665.90	6642.15	6189.45	5949.45	6426.20	5944.45	7252.45	7252.45	7252.45
End	6920.50	6665.90	6642.15	6189.45	5949.45	5944.45	5944.45	7252.45	7462.45	7462.45	7462.45
Balance	-105.00	254.60	23.75	452.70	240.00	5.00	481.75	-1308.00	-210.00		



APPENDIX C

MINUTES

**of a meeting of the
EXECUTIVE
held on Friday 10th March 2017 at 10.30am
in the Offices of Rhyl Town Council Rhyl**

1. Chairs announcement

The Chair informed the meeting of the sad passing away of Cllr Jones who had been an active member of the Association.

2. Present were:

Cllr B Roberts (Chair), Cllr J Butterfield (President), Cllr H Meredith (Vice Chair), Cllr B Bertola, Cllr T Renshaw, Cllr D Hainge, Cllr E Butler, Cllr L Griffiths and Robert Robinson (Secretary)

3. Minutes of the last meeting

The meeting considered and approved the minutes of the last meeting.

4. Financial report

The meeting received the financial report.

Audit papers will be ready very soon, delayed due to change of staff at Welshpool Town Council.

5. Annual External Audit for Councils

The meeting noted the extra questions for Town and Community Councils for this years audit as follows:

- a) Web Site details.
- b) Adoption of the 2016 Code of Conduct.
- c) Information on staff and pensions.

6. Agenda for the next quarterly meeting

The meeting considered the agenda for the next quarterly meeting and the final copy approved.

7. Future Plan for the Association

The Final Version of the Future Plan has been posted on the web site and is ready for adoption.



8. Value of Executive and Association

Cllr T Renshaw confirmed that he will not be standing for election in May 2017. He expressed his thanks to the Association for its support, friendship and work. Others present had not made up their mind about standing for election.

9. Elected Members

The Secretary reminded members that they remain with the Association until the July Annual Meeting even if they are not elected in May 2017.

10. Issue of papers

The papers will be issued to Town and Community Clerks by email unless they have specifically been asked for in paper form.

The following asked for papers in the post:

- Cllr B Roberts
- Cllr H Meredith
- Cllr J Butterfield
- Cllr B Bertola